

San Diego Unified School District
 Bay Park Elementary School
 February 2, 2015
School Site Council and Site Governance Team Minutes

Members Present			
Staff		Parents/Community Members	
x	Leslie Barnes, Principal	x	Moira Allbritton, Parent and DAC Rep
	Maria Rodriguez, Support Staff	x	Emily Auer, Parent
x	Curtis Doerner, Teacher, SDEA rep	x	Jeff Brown, Parent
x	Tish Williams, Teacher		Melanie Rocks, Parent
	Regina Serbin, Teacher	x	Clint Williams, Parent

SSC Business Covered At This Meeting			
	Title I Parent Involvement Policy, Home School Compact	SPSA:	
	Consolidated Programs Overview		SPSA Goal Review
x	SSC Bylaws		SPSA Target Progress
	DAC, ELAC and/or SAC Merger		Modifications to SPSA goals, strategies, funding
	Uniform Complaint Procedures	Budget:	
	Attendance		Funding Updates (District Information)
	Parent Education Opportunities		Modifications to Categorical Funding based on Target Updates
Data Review:		DAC & ELAC:	
	API and/or AYP Data		ELAC Program Report
x	Other Data	x	DAC Report
	Quarterly Target Data Review		Training

Agenda Item	Time	Description/Action	Notes
School Site Council (SSC)			
1. Call to Order	2 min.	<ul style="list-style-type: none"> Welcome and Review Minutes and make corrections/additions as needed 	<ul style="list-style-type: none"> Handout: November 2014 Minutes – distributed; no additions or corrections made
2. Student Performance Data	5 min.	<ul style="list-style-type: none"> Review CELDT Data 	<ul style="list-style-type: none"> Handout: 2014-15 CELDT Data – distributed. Leslie and the team reviewed the 2013-14 and 2014-15 CELDT (California English Learners Development Test) data. ELs take the test at the beginning of each school year. In 2013-14, 12 students, 28% of our English Learners performed at the Proficient/Advanced Levels. In 2014-15, 19 students, 40% of our English Learners performed at the Proficient/Advanced Levels. Even though we have 12% of our English Learners performing in the Proficient/Advanced ranges we need to continue to work with the remaining 28 students to ensure that they are making adequate progress with their English Language acquisition. The majority of our English Learners, 20 students, 43% are performing in the Basic band.
3. Budget	2 min.	<ul style="list-style-type: none"> Review current budget 	<ul style="list-style-type: none"> Handout: Budget Status Summary Report – distributed. Principals have not yet received their 2015-16 Budget Books from the district. Leslie will keep SSC members informed as she learns new information/timelines.
4. Bylaws	25 min.	<ul style="list-style-type: none"> Review SSC Bylaws, Articles I and II, Revise as needed 	<ul style="list-style-type: none"> Handout: Bay Park’s SSC Bylaws (copy was emailed home) Use previously distributed handout: Sample Bylaws (from the district), (copy was emailed home before the Nov. meeting). Not all members had their Bylaw handouts that were previously emailed so the Bylaw review/revision

process will begin at our next meeting. Leslie will provide copies of the District's sample and another schools bylaws to compare with Bay Park's current bylaws.

SGT/SSC/ELAC

1. DAC Report	10 min.	<ul style="list-style-type: none"> Report from last DAC meeting, Moira Allbritton 	<ul style="list-style-type: none"> Moira shared about the Title one discussion at the last DAC meeting as well as the Art Grant that is available for Title 1 schools only.
2. Guidance Assistant Update	20 min.	<ul style="list-style-type: none"> Update on the support the Guidance Assistant is providing to students Determine goal and type of data to collect to analyze the effectiveness of the student support position Discuss student support mechanisms that we could possible put in place for the 2015-16 school year 	<ul style="list-style-type: none"> Leslie updated members about the work Jenn Mora is doing to support our students. Jen is coordinating the Peace Keepers program and the Buddy Ambassadors program. She is also working to track our monthly attendance rates as well as recognize students who have perfect attendance each month. The attendance information in on a bulletin board in the office hallway. Jenn is also working on creating a peace path to help students work through playground and other issues when they become frustrated.
3. Prop S and Z Discretionary Funds	10 min.	<ul style="list-style-type: none"> Begin brainstorming and discussion for site needs 	<ul style="list-style-type: none"> Handout: Prop. S (for Bay Park) – distributed. Brainstorm ideas: lunch arbor cover (where currently are using pop-ups), electronic marquee, new auditorium chairs, new lounge furniture, character trait mural on cement berms on the blacktop playground, benches for playground, new lunch tables, new benches for the back of the auditorium. Leslie is in the process of scheduling a meeting with the district Prop S/Z rep to discuss possible projects and what projects will be included in 2020 (when we are scheduled to have our site modernization construction begin). We will continue discussing ideas on the best way to spend our Discretionary Monies.
4. Bay Park Foundation	5 min.	<ul style="list-style-type: none"> Description of Foundation/how varies from PTA 	<ul style="list-style-type: none"> Leslie shared that the Foundation may go after corporate donations, write grants and hold money over time for specific projects. PTA has many regulations including limiting the amount of funds that they are able to carryover to the next school year.
5. Agenda Request Form	1 min.	<ul style="list-style-type: none"> Informational item 	<ul style="list-style-type: none"> A sample of the form was distributed. Forms are located in the workroom.
6. Public Comment	10 min.		<ul style="list-style-type: none"> No community member came forward.

Site Governance Team (SGT)

1. SDEA Information/Issues/Concerns/Updates	10 min.	<ul style="list-style-type: none"> Curtis Doerner 	<ul style="list-style-type: none"> No issues were brought forward.
2. School Safety Committee	2 min.	<ul style="list-style-type: none"> Membership Recruitment 	<ul style="list-style-type: none"> We are continuing to look for interested people to carry on this committee next year.

Future Topics

SSC Topics:
 Budget update
 SSC Bylaws review/revision

Governance Topics:
 None stated

Next Meeting: March 2, 2015 at 4:00 in the conference room