

San Diego Unified School District
 Bay Park Elementary School
 October 6, 2014

School Site Council and Site Governance Team Minutes

Members Present			
Staff		Parents/Community Members	
X	Leslie Barnes, Principal	X	Moira Allbritton, Parent and DAC Rep
X	Maria Rodriguez, Support Staff	X	Melanie Rocks, Parent
	Curtis Doerner Teacher, SDEA rep	X	Emily Auer, Parent
X	Tish Williams, Teacher	X	Jeffery Brown, Parent
X	Regina Serbin, Teacher	X	Clint Williams, Parent

SSC Business Covered At This Meeting			
	Parent Involvement Policy, Home School Compact	SPSA:	
	Consolidated Programs Overview		SPSA Goal Review
	SSC Bylaws		SPSA Target Progress
	DAC, ELAC and/or SAC Merger		Modifications to SPSA goals, strategies, funding
	Uniform Complaint Procedures	Budget:	
	Attendance		Funding Updates (District Information)
	Parent Education Opportunities		Modifications to Categorical Funding based on Target Updates
Data Review:		DAC & ELAC:	
	API and/or AYP Data		ELAC Program Report
	CST Data		DAC Report
	Quarterly Target Data Review		Training

Agenda Item	Time	Description/Action	Notes
School Site Council (SSC)			
1. Call to Order	5 min.	<ul style="list-style-type: none"> Welcome and Review Minutes and make corrections/additions as needed 	<ul style="list-style-type: none"> Handout: September 2014 Minutes – Distributed, no corrections, changes or additions
2. Membership Rosters for 2014-15	5 min.	<ul style="list-style-type: none"> Share Parent and Staff Election results Complete contact information for membership rosters Determine a Co-chair Determine a secretary to take minutes Determine meeting start time for 2014-15 Determine DAC Representative for 2014-15 	<ul style="list-style-type: none"> Miss Barnes welcomed new members she talked about the voting and about the SGT and SSC as well as their responsibilities. SSC needs to determine a co-chair, Ms. Barnes explained the responsibilities of the co-chair. Emily had questions about the SSC responsibilities, Ms. Barnes explained with Moira's help. Moira also explained the role of the DAC. Ms. Barnes passed around the SSC roster for members to update or correct their information. Emily Auer volunteered to be the Co-chair. Maria will be the secretary to take minutes. The start time will remain 4:00. Moira will remain the DAC rep and will email members if she cannot attend the meetings to take her place.

3. SSC Member's Responsibilities	5 min.	<ul style="list-style-type: none"> Review SSC binders for new members including Responsibilities of SSC Members 	<ul style="list-style-type: none"> Handout: SSC/SGT meeting dates, DAC meeting dates, Agenda for October 6, Minutes for September 8, 2014-2015 Approved budget grid, Detailed transaction report, Bylaws (revised May 2011), SSC Overview, SSC Acronyms and Specialized Terms, SGT/SSC Governance Document (April 2002), Developing a SSC, SSC Responsibilities in Summary, 2009-10 SSC Timeline. Documents were reviewed and discussed to help clarify the roles and responsibilities of SSC and SGT members.
4. 2014-15 Budget	10 min. 10 min.	<ul style="list-style-type: none"> Review 2014-15 Budget Overview Discuss ELD part time teacher alignment Review 2014-15 Budget Overview 	<ul style="list-style-type: none"> Handout: 2014-15 Approved Budget Grid, distributed. This was the budget that SSC approved last February for the 2014-15 school year. No changes have been made. ELD part timeteacher tabled until next meeting. Reviewed budget overview.

SGT/SSC/ELAC

1. DAC Report	10 min.	<ul style="list-style-type: none"> Report from last DAC meeting, Moira Allbritton 	<ul style="list-style-type: none"> Handout: Moira reported on the last DAC meeting, passed Parent University handouts and shared the proposed 2015-2016 calendars.
2. Public Comment	10 min.		<ul style="list-style-type: none"> No community members came forward.

Site Governance Team (SGT)

1. SDEA Information/Issues/Concerns/Updates	10 min.	<ul style="list-style-type: none"> Curtis Doerner 	<ul style="list-style-type: none"> No information/concerns shared; Curtis was not in attendance.
2. Membership and Elections	2 min.	<ul style="list-style-type: none"> Update on Staff Elections 	<ul style="list-style-type: none"> See above.
3. School Safety Committee	5 min.	<ul style="list-style-type: none"> Update staffing for 2014-15 staffing vacancies and hiring process 	<ul style="list-style-type: none"> Tabled to our next meeting.

Future Topics

SSC Topics:
 Budget update
 Past CST Testing Data
 CELDT Testing Data if available
 ELD Teacher

Governance Topics:
 Bay Park Foundation board members needed

Next Meeting: November 3, 2014 at 4:00 in the conference room