

San Diego Unified School District  
 Bay Park Elementary School  
 January 4, 2016  
**School Site Council and Site Governance Team Minutes**

Members Present			
Staff		Parents/Community Members	
x	Leslie Barnes, Principal	x	Natale Majkut, Parent
x	Maria Rodriguez, Support Staff	x	Emily Auer, Parent, co-chair
x	Curtis Doerner, Teacher, SDEA rep	x	Jeff Brown, Parent
	Tish Williams, Teacher	x	Melanie Rocks, Parent
x	Regina Serbin, Teacher		Cleshelle Pearson, Parent

SSC Business Covered At This Meeting			
	Title I Parent Involvement Policy, Home School Compact	<b>SPSA:</b>	
	Consolidated Programs Overview		SPSA Goal Review
	SSC Bylaws		SPSA Target Progress
x	DAC, ELAC and/or SAC Merger		Modifications to SPSA goals, strategies, funding
	Uniform Complaint Procedures	<b>Budget:</b>	
	Attendance		Funding Updates (District Information)
	Parent Education Opportunities		Modifications to Categorical Funding based on Target Updates
<b>Data Review:</b>		<b>DAC &amp; ELAC:</b>	
	CAASPP Data	x	ELAC Program Report
x	Assessment Data	x	DAC Report
	Quarterly Target Data Review		Training

Agenda Item	Time	Description/Action	Minutes
<b>School Site Council (SSC)</b>			
1. Call to Order	2 min.	<ul style="list-style-type: none"> <li>Review Minutes and make corrections/additions as needed</li> <li>Approve Minutes</li> </ul>	<ul style="list-style-type: none"> <li>Handout: November 2015 Minutes :</li> <li>Review of minutes Jeff motioned to approve Melanie seconded all in favor motion approved.</li> </ul>
2. 2015-16 Budget	2 min.	<ul style="list-style-type: none"> <li>Informational Item</li> </ul>	<ul style="list-style-type: none"> <li>Handout: Budget Transaction Detail Report: Review of Budget Ms. Barnes explained that the school stop spending monies so that we had funds to purchase for end of year supplies.</li> </ul>
3. Title 1 Ranking	5 min.	<ul style="list-style-type: none"> <li>Informational Item</li> </ul>	<p>Ms. Barnes explained why we do not qualify for Tittle I monies. Also, why other schools may get more and all the different criteria's. We discussed VEEP program and busing and how it affected Bay Park when we lost students when transportation started charging our VEEP parents.</p>
4. Student Performance Data	15 min.	<ul style="list-style-type: none"> <li>Review and discuss Writing Student Performance Data</li> <li>Discuss how we are supporting our lowest performing students</li> </ul>	<ul style="list-style-type: none"> <li>Handout: Writing Student Performance Data</li> </ul> <p>Spoke about handout for Lucy Calkins Baseline (pre-narrative) and End of Narrative reviewing this data helps to see what still needs to be taught. Also, units are written assuming pervious unit was taught to students. This is Bay Park's first year using Lucy Calkins. Lucy Calkins is for writing and reading it brought up the question up about Math units. Ms. Serbin said that Math unit are scattered between states that we have some from Alabama and some from New York so the wording is different which can confuse the students. Jeff said that the student</p>

5. Campus Safety and Disaster Drill	5 min.	<ul style="list-style-type: none"> <li>Review preparations for upcoming Disaster Drill</li> </ul>	<p>Notebooks are equipped with a program called ST Math and the license very expensive thought maybe PTA could help fund it for Bay Park. Ms. Barnes said Jim Solo was going to an elementary school to observe use of it which might mean the district is looking at to purchase for it for the whole district.</p> <ul style="list-style-type: none"> <li>Handout Distributed at last SSC meeting: Bay Park's Site Emergency Response Plan (public document). Mrs. Barnes referenced the handout and said there is a confidential document that list all the duties for the staff but we are only allowed to share the public document.</li> </ul>
6. Public Comment	10 min.	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Date for school wide disaster drill - January 15, 2016. Mrs. Barnes discussed with council that if it is raining or field it to wet we will postpone the disaster drill.</li> <li></li> </ul>

## SGT/SSC/ELAC

1. DAC Report	10 min.	<ul style="list-style-type: none"> <li>DAC Report, Natale</li> </ul>	<ul style="list-style-type: none"> <li>No Report</li> </ul>
2. Prop S and Z Discretionary Monies	5 min.	<ul style="list-style-type: none"> <li>Informational Item</li> </ul>	<ul style="list-style-type: none"> <li>No Report</li> </ul>
3. ELAC	5 min.	<ul style="list-style-type: none"> <li>ELAC formation update and next steps</li> </ul>	<ul style="list-style-type: none"> <li>Ms. Barnes read ELAC legal responsibilities and explained that if ELAC could not meet they can elect SSC to make decisions for them.</li> </ul>

## Site Governance Team (SGT)

1. SDEA Information/Issues/Concerns/Updates	10 min.	<ul style="list-style-type: none"> <li>Curtis Doerner</li> </ul>	<ul style="list-style-type: none"> <li>Curtis brought up Bay Park Discipline Plan and how the union requires us to review it yearly, because a teacher has the right to suspend a student from the classroom and there was a grievance because other school's administration was not allowing teachers to suspend students from class. Mr. Curtis said that in some events the student was sent to office and office would sent them right back. Maria said that kids should be suspended to other classrooms not to office that office staff is not certificated personnel and should not be responsible for students that are being suspended from class especially when principal is not on campus. That was agreed and that students should be suspended to other classrooms.</li> </ul>
2. School Wide Discipline Plan	10 min.	<ul style="list-style-type: none"> <li>Review current plan and discuss possible revisions</li> </ul>	<ul style="list-style-type: none"> <li>Handout: Bay Park Discipline Plan: See above SDEA comment. Also, Ms. Barnes reviewed our discipline plan and discussed how it was created and that our plan supports positive behavior. Melanie asked about how we can instill being nice possibly have teachers go to workshops.</li> </ul>

## Future Topics

### SSC Topics:

Final Writing student performance data  
Update – ELAC establishment or possible ELAC/SSC merger  
District future plans for math curriculum/materials/program

### Governance Topics:

Update from PPO team meeting

**Next Meeting:** February 1, 2016 at 3:45 in the conference room